

GAME MANAGEMENT SYSTEM (GMS)

CLUB ADMIN TRAINING



ENGLAND
HOCKEY

Club Admin Training

Why are we introducing GMS

- Significant governance changes – aligning the approach across England:
 - [A Structure Fit for the Future](#)
- Opportunity to move to a more common use of technology:
 - [Introduction to GMS](#)
- Common Regulations – Adult Leagues this week & Juniors available shortly
- Other factors e.g. Fixtures Live, multiple systems for some clubs

What will the system do?

Main User Levels	In GMS – ONE place for:	Outside GMS
Competition Admin	Competition Management Running Leagues, Cups, Junior Festivals	
Club Admin	Fixture times & Venues Management Registered players Paying entry fees Injury reporting	Club Membership Player Availability / Team Selection Player communications Club News Stories Links to Social Media Accounts Match Reports
Team Admin	Checking start times / venues (home & away) Match Sheets for games (reporting results)	Player communications & selection Collecting fees
Official / Umpire	Availability & Appointments Feedback and development	
Discipline	Use info from Match Sheets	
Player	Registering with clubs to go on Match Sheets Updating personal profile Developing a playing history	Paying club subscriptions and fees

[Further explanation here of what it means for different groups](#)

Who is this for?

- Club administrators
- Club fixture secretaries
- Club membership managers
- Club committee members

Role of 'Club Admin' for GMS

- Encouraging club members to register
- Managing club records
- Approving players
- Add players and umpires to teams
- Add details to fixtures – venues and times
- Delegate permissions to 'Team Admins'

This training will cover:

1. Navigation
2. How to encourage your club members to register on GMS
3. How to manage requests for people looking to join your club
4. How to add players and umpires to teams
5. How add time and venue details to your fixtures
6. How to delegate Team Admin permissions
7. Team Admin responsibilities

Club Admin

How to sign up

Sign Up



Game Management System

Login

Register

Sign Up – Select your role as Club or Team Admin



Please choose the option that best describes your role:

Competition Admin

Your email:

PROCEED

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Company registered in England & Wales Reg No: 07646852. Also registered with the ICO
(Data Protection Act 1998) Reg No: Z3021830.

Sign Up – Get Code



Your email: player@

Verification Code:

PROCEED

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Company registered in England & Wales Reg No: 07646852. Also registered with the ICO
(Data Protection Act 1998) Reg No: Z3021830.

Sign Up – Add your details & submit



Please choose the option that best describes your role:

Club/team admin ▼

Your email:

Title:

First Name:*

Surname:*

Address 1:

Address 2:

Address 3:

Address 4:

Postcode:*

Mobile no:*

Phone:

Date of birth:*

Day ▼ Month ▼ Year ▼

Gender:*

Choose... ▼

Club:*

Choose from the list below... ▼

Guest:

☐

Process (for Club Admin & Team Admin)

- Select Role & add email
- THIS YOUR PERSONAL EMAIL FOR GDPR REASONS (not a club email)
- Get code via email
- Complete personal details & submit for access approval
- Access approved
- Log in!

Sign Up – Full profile update


SP Surbiton Player Archive ☐ Play ☒ Beta ☒

Contacts - Amend

Save Reset Discard

Email	<input type="text" value="player2@whostheref.com"/>
Hide all	<input type="checkbox"/>
Title	<input type="text" value="Miss"/>
First name	<input type="text" value="Samatha"/>
Middle initials	<input type="text"/>
Surname	<input type="text" value="Smith"/>
Name	<input type="text" value="Sam Smith"/>
Known as	<input type="text"/>
Address 1	<input type="text" value="123 Ewell Road"/>
Address 2	<input type="text" value="Surbiton"/>
Address 3	<input type="text"/>

Address 4	<input type="text"/>
Postcode	<input type="text" value="KT6 6EZ"/>
Hide address	<input checked="" type="checkbox"/>
Geo-coords	51.3895, -0.29756 (Find)
Country code	<input type="text" value="ENG - England"/>
Region	<input type="text" value="Surrey"/>
Nationality	<input type="text" value="Scottish"/>
Language	<input type="text" value="English"/>
Home phone	<input type="text"/>
Hide home phone	<input type="checkbox"/>
Work phone	<input type="text"/>
Hide work no	<input type="checkbox"/>
Mobile no	<input type="text" value="07777 555777"/>
Hide mobile	<input checked="" type="checkbox"/>
Receive texts	<input checked="" type="checkbox"/>
Preferred phone	<input type="text" value="Mobile"/>

Passport ref	<input type="text"/>
Loyalty card ref	<input type="text"/>
Id no	<input type="text"/>
Password hint	<input type="text" value="Best friend at school"/>
Gender	<input type="text" value="Female"/>
Dob	<input type="text" value="17-04-2003"/>
Hide dob	<input checked="" type="checkbox"/>
Profile Picture	

How to encourage club members to sign up to GMS?

- Inform all players of the need to do it to appear on Match Sheets – mandatory!
- Only takes a player a couple of minutes and players only need to do once (mobile friendly!)
- Share EH communications and webpages starting from 27/08/2021 – club distribution lists and social media
- Track sign ups in Club Admin area

Navigation – Club Admin

Admin views

[Tickets](#)[Shop](#)[GB Hockey](#)[Jobs](#)[Vitality](#)

SB Sur Biton

Archive

☐ Play

☒ Beta

☒

- Home
- Support Hub
- Contacts
- Fixtures
- Appointments
- Events
- Competitions
- Clubs
- Teams
- Venues



Hello Sur,

You last logged in 15:05:08 - 23-06-2021 from ip address: 151.226.223.082.

A record is stored of all successful and unsuccessful login attempts. This record includes date, time and ip address. This information is stored for the purpose of helping prevent unauthorised access to the system.



Games

Team's upcoming games:

Date	Time	Fixture Status	Competition	Home Team		Away Team	Umpire	Umpire
19-12-2021	12:00	Active	Mens Premier Division	Wimbledon	v	Surbiton		



Clubs view

Clubs - View

Name (part of): (Clear)
surb

Address (part of):

Association:
All associations

Clear

Search




Club	Action	Association	No Of Teams	Address	Fixture Secretary/Treasurer
Surbiton HC	  	England Hockey - London	23	Sugden Rd, Thames Ditton KT7 0AE	Chrissie WILSON-DAVID / Sean PECHE

Clubs

Teams

Loyalties

Regions

Surbiton HC	
Club name	Surbiton HC
Ngb id	204931
Address 1	Sugden Rd
Address 2	Thames Ditton
Address 3	
Address 4	
Postcode	KT7 0AE Directions
Country	England
National teams	
Phone	



Approving 'Club Memberships'

'Club Memberships' Approval



SW Shelley Watts



Archive



Play



Beta



Memberships - View

Contact name (part of): (clear)	Association:	Provisional:	Paid up:	Full members only:	On date:
<input type="text" value="smith"/>	<input type="text" value="All associations"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="button" value="Clear"/>		<input type="button" value="Search"/>			



Sorry no results to output

Home

Support Hub

InEx

Memberships

Contacts

Contact Availability

Subscriptions

Accreditations

Contacts Notes

Contact Levels

Contacts Fitness

Club Memberships – Approval, Access & Squads

Clubs - View

Name (part of):	Address (part of):
<input type="text"/>	<input type="text"/>
Clear	Search

[Clubs](#) [Teams](#) [Competitions](#) [Players](#) [Regions](#) [Sponsors](#)

Surbiton HC

Player	Gender	Age	Panel	Action
	Filter By Gender	Filter By Age	Filter By Panel	
BITON, Surry	M	52		Add player to Panel? Pick Panel
ITON, Surb (England Hockey - London) (provisional)	M	38		Approve Membership
ITON, Surb (England Hockey - London) (provisional)	M	38		Approve Membership
PLAYER, Surbiton (provisional)	F	18		Approve Membership

Updating Fixtures

Fixture view



Tickets



SB Sur Biton

Archive

☐ Play

☒ Debug

☐ Query

☐ Beta

☒ Not Me

☐ Super

- Home
- Support Hub
- Contacts
- Contacts Panels
- Fixtures**
- Appointments
- Events
- Competitions
- Clubs
- Teams
- Venues
- Panels

Fixtures

From date:
(Clear)
02-10-2021

Team:
All teams ▼

Month:
All months ▼

Day:
All days ▼

Status:
All Statuses ▼

Level:
All levels ▼

To date: (Clear)
02-10-2021

Competition:
All competitions ▼

Venue:
All venues ▼

Gender:
Either gender ▼

Clear

Search





Fixture view



Fixtures

- Home
- Support Hub
- Contacts
- Contacts Panels
- Fixtures**
- Appointments
- Events
- Competitions
- Clubs
- Teams
- Venues
- Panels

From date:
(Clear)
02-10-2021

To date: (Clear)
02-10-2021


Clear

Team:

✓ All teams

Surbiton 10 (F)

Surbiton 11 (F)

Surbiton 4 (F)

Surbiton 5A (F)

Surbiton 5 (F)

Surbiton 6 (F)

Surbiton 7 (F)

Surbiton 8 (F)

Surbiton 9 (F)

Month:

All months

Day:

All days

Status:

All Statuses

Level:

All levels

Venue:

All venues

Gender:

Either gender

Search

Teams - View

Name (part of): (Clear)	Level:	Competition:	Association:	Gender: (All)
<input type="text" value="surb"/>	<input type="text" value="All levels"/>	<input type="text" value="All competitions"/>	<input type="text" value="All associations"/>	<input type="text" value="Male"/>
Club:	Sequence:	Age Grade:		
<input type="text" value="All clubs"/>	<input type="text" value="Level, gender (M-F)"/>	<input type="text" value="All"/>		
<input type="button" value="Clear"/>	<input type="button" value="Search"/>			



Teams **Fixtures** Competitions

Surbiton 3								
Date	Competition/Event	Time	Level	Home Team	Away Team	App Req	Appointments	Notes
26-09-2020	SCHUA Men - South Premier Division Two West	16:10	2	Surbiton 3	Woking		UmpOu: Jason HORNE	0
							UmpOu: David PEASE-WATKIN	
							UmpAs: Jane BINNER	
03-10-2020	SCHUA Men - South Premier Division Two West	13:30	2	Staines	Surbiton 3		UmpOu: Graeme COOKE	0
							UmpOu: Myles EDWARDS	
							UmpAs: Allan NOTMAN	
10-10-2020	SCHUA Men - South Premier Division Two West	16:10	2	Surbiton 3	PHC Chiswick		UmpOu: Mike BOYNE	0
							UmpOu: Gareth HINDS	
17-10-2020	SCHUA Men - South Premier Division Two West	13:00	2	Reading 2	Surbiton 3		UmpOu: Roger ADDISON	0
							UmpOu: Andy SPARROW	
							UmpAs: Annika BARKER	

com/db_admin/index.php

Fixture view

Fixtures - View

From date: (Clear)

15-09-2021

Team:

All teams

Month:

All months

Day:

All days

Status:

All Statuses

Level:

All levels

To date: (Clear)

15-09-2022

Competition:

All competitions

Venue:

All venues

Gender:

Either gender

Clear

Search

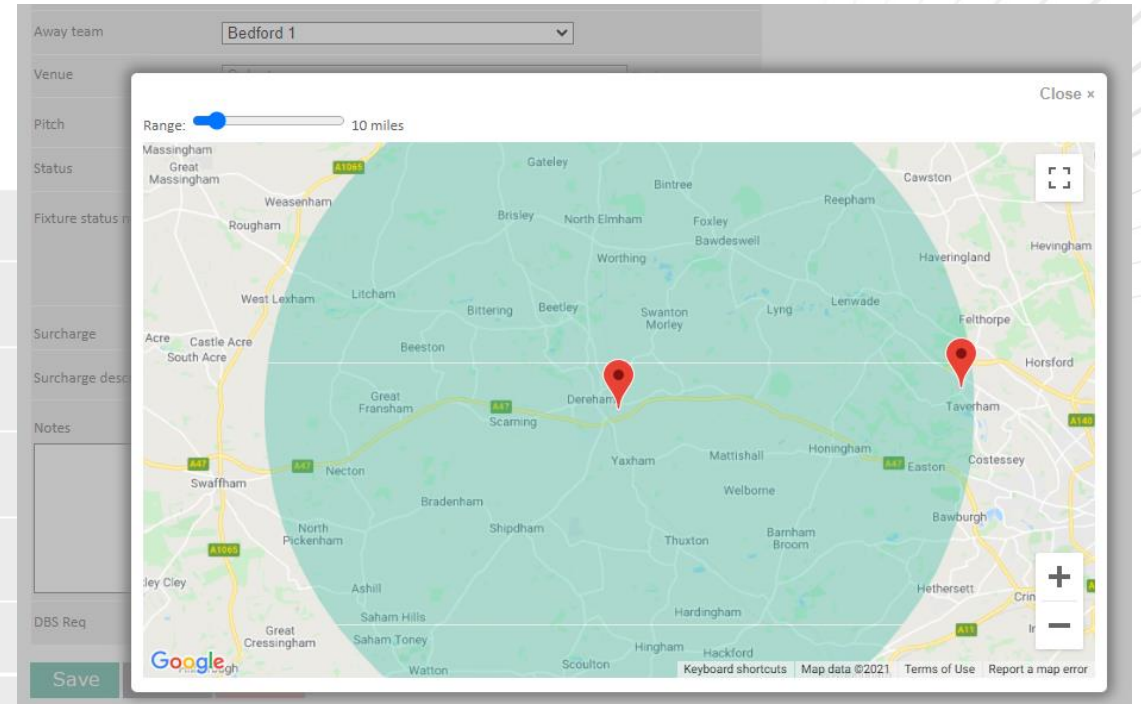
Fixtures	
Team Sheet	
Teams	
Fixture	
Date	19-12-2021 (Sun) From 12:00
Competition	Mens Premier Division
Level	6
Fixture	Wimbledon vs. Surbiton
Venue	Wimbledon HC
Home team contact	Watts, Shelley
Away team contact	Jones, Jonesy

Fixture view

Fixtures - Amend



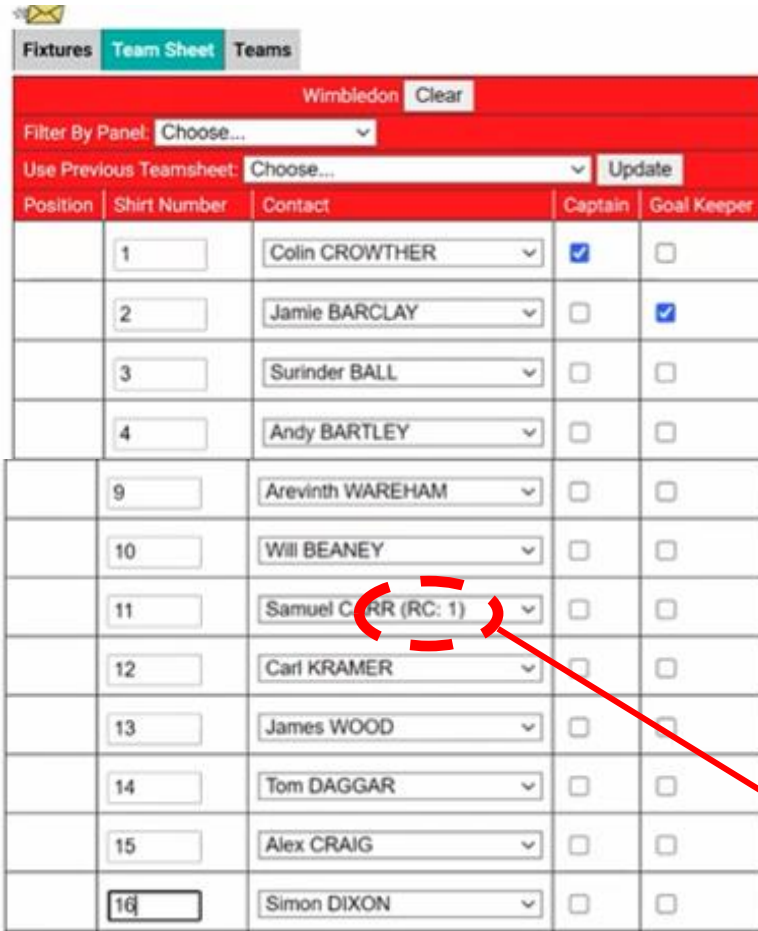
Date	<input type="text" value="26-09-2020"/>
From time	<input type="text" value="13:30"/>
To time	<input type="text" value="15:30"/>
Fixture id	<input type="text"/>
Media	<input type="text"/>
Competition	<input type="text" value="East Mens Premier A (L2)"/>
<input type="button" value="Filter Teams By Competition"/> <input type="button" value="Reset Teams"/>	
Association	<input type="text" value="England Hockey - ERHUA"/>
Exchange with	<input type="text" value="Not exchanged"/>
Level	<input type="text" value="2"/>
Home team	<input type="text" value="Dereham 1"/>
Away team	<input type="text" value="Bedford 1"/>
Venue	<input type="text" value="Select venue"/> Find on map



Completing the match sheet

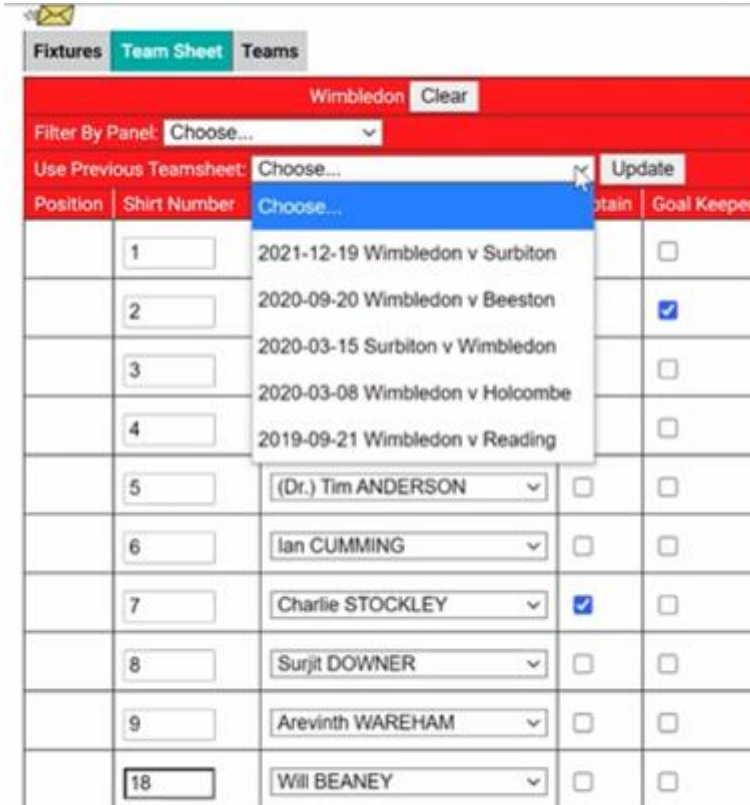
Adding people to Match Sheets

For ease of use – you can use a previous weeks team sheet as a template and amend it for the coming weeks game.



Position	Shirt Number	Contact	Captain	Goal Keeper
	1	Colin CROWTHER	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2	Jamie BARCLAY	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	3	Surinder BALL	<input type="checkbox"/>	<input type="checkbox"/>
	4	Andy BARTLEY	<input type="checkbox"/>	<input type="checkbox"/>
	9	Arevinth WAREHAM	<input type="checkbox"/>	<input type="checkbox"/>
	10	Will BEANEY	<input type="checkbox"/>	<input type="checkbox"/>
	11	Samuel CORR (RC: 1)	<input type="checkbox"/>	<input type="checkbox"/>
	12	Carl KRAMER	<input type="checkbox"/>	<input type="checkbox"/>
	13	James WOOD	<input type="checkbox"/>	<input type="checkbox"/>
	14	Tom DAGGAR	<input type="checkbox"/>	<input type="checkbox"/>
	15	Alex CRAIG	<input type="checkbox"/>	<input type="checkbox"/>
	16	Simon DIXON	<input type="checkbox"/>	<input type="checkbox"/>

Player serving
Red Card
suspension
unselectable



Position	Shirt Number	Contact	Captain	Goal Keeper
	1	2021-12-19 Wimbledon v Surbiton	<input type="checkbox"/>	<input type="checkbox"/>
	2	2020-09-20 Wimbledon v Beeston	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3	2020-03-15 Surbiton v Wimbledon	<input type="checkbox"/>	<input type="checkbox"/>
	4	2020-03-08 Wimbledon v Holcombe	<input type="checkbox"/>	<input type="checkbox"/>
	4	2019-09-21 Wimbledon v Reading	<input type="checkbox"/>	<input type="checkbox"/>
	5	(Dr.) Tim ANDERSON	<input type="checkbox"/>	<input type="checkbox"/>
	6	Ian CUMMING	<input type="checkbox"/>	<input type="checkbox"/>
	7	Charlie STOCKLEY	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	8	Surjit DOWNER	<input type="checkbox"/>	<input type="checkbox"/>
	9	Arevinth WAREHAM	<input type="checkbox"/>	<input type="checkbox"/>
	18	Will BEANEY	<input type="checkbox"/>	<input type="checkbox"/>

Match Sheet – Post Game

Scores - Create

Surbiton Walkover <input type="checkbox"/>		Wimbledon Walkover <input type="checkbox"/>								
Minute	Name	Name	FG	PC	PS	RC	YC	GC	Vid	
<input type="text" value="13"/>		<input type="text" value="8 - Surjit DOWNER"/> 8 - Surjit DOWNER	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="text" value="21"/>		<input type="text" value="14 - Tom DAGGAR"/> 14 - Tom DAGGAR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<input type="text" value="43"/>		<input type="text" value="15 - Alex CRAIG"/> 15 - Alex CRAIG	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="text"/>		<input type="text" value="Choose"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="text"/>		<input type="text" value="Choose"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="text"/>		<input type="text" value="Choose"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Both Team Captains to enter in their own team details – if scores match it is published (it can be challenged by umpires and match official if incorrect)

If teams don't agree, the Comp Admin is notified and they help to resolve the issues.

Submission deadline for match sheet usually 8pm on the day of the game (earlier at highest levels).

Result Table






Competitions	Table	Players	Appointments Required	Comp Ent.	Fixtures	Distances	Comp Fees	Contacts	Rounds	League Templates	Audit	Sponsors
Mens Premier Division												
Team Name	Played	Won	Draw	Lost	For	Against	Difference	Points	Notes	Form		
Surbiton	13	12	0	1	69	19	50	36		W W W W L		
Wimbledon	14	9	3	2	54	21	33	30		L W L W W		
Hampstead & Westminster	12	8	1	3	41	32	9	25		L W D W W		
Old Georgians	12	7	3	2	42	29	13	24		L W W D L		
East Grinstead	13	4	2	7	27	40	-13	14		L L L D W		
Beeston	12	5	2	5	26	21	5	11		D W W W L		
Holcombe	11	2	4	5	30	36	-6	10		D L D L L		
Reading	11	1	3	7	17	39	-22	6		L L L D W		
Brooklands Manchester University	12	2	0	10	19	45	-26	6		L W L L L		
University of Exeter	12	1	2	9	14	57	-43	5		L L L D L		
Download: JSON XML CSV XLSX												

What next?

Development roadmap

LAUNCH

- Formal leagues
- Knock out competitions
- Core admin roles
- User interface - participant
- Essential data
- Core reporting



PHASE 2

- Club friendlies
- Wider admin roles
- User interfaces - admins
- Enhanced data
- Dashboards
- Wider integration



PHASE 3

- Schools
- User interfaces – Super Admin
- Historic data
- Enhanced reporting



BEYOND

- Player personalization
- Data, insight and feedback driving improvements



Training & Support

- [This video on demand](#) in 48 hours
- [FAQs](#)
- Further training – [Hockeyhub](#)
 - Part 1 Club Admin – Pre season activity
 - Part 2 Club Admin – In season activity – mid Sept before the season starts
 - Drop in sessions
 - More on demand
- [Change request form](#)
- Support Hub in GMS
- gms.support@englandhockey.co.uk

When?

- Onboarding Competition Administrators
- Clubs & Players from next week
- Communications to Chairs / Secretaries of clubs
- EH communications for players to sign up

Thank you