



# Overseas Criminal Records (OCR) Check for Non-UK Based Coaches

## Updated March 2022

### Overseas Criminal Record (OCR) checks

England Hockey wants to ensure that all children, young people and adults at risk are safe from harm and have an enjoyable hockey experience. We adhere to national safe recruitment procedures, which mean people wanting to work in regulated activity with young people at risk are required to undertake an Enhanced DBS check and/or Barred List check.

The DBS Office are not able to obtain information from overseas police forces which means that people who have recently moved to the UK may be required to also obtain an Overseas Criminal Records (OCR) check.

Hockey clubs are advised to seek OCR checks when recruiting from overseas.

### Applying for an OCR Check

England Hockey has linked guidance from the Home Office on the application process for a number of countries. The Safeguarding Team are also available to provide guidance and help to hockey clubs and applicants.

If your country is not in the lists shown below, please contact the Safeguarding Team for support with applying for your OCR check.

Countries A-F	<a href="#">Abu Dhabi to France</a>
Countries G-P	<a href="#">Gambia to Portugal</a>
Countries Q-Z	<a href="#">Qatar to Zimbabwe</a>

### FAQs

#### ***I have lived in the UK for 2 years; do I need to do an OCR?***

No. As you have lived in the UK for 2 years or more, you will just need to complete a DBS check.

#### ***What do I do once I have my Overseas Check?***

You will need to send the original check to the Safeguarding Team, along with the photo ID of yourself, e.g. passport, driving licence.

#### ***Do I need to provide references to the Club WO?***

Yes, you will need to provide the name, address and email address for two people willing to give you a reference. One of the referees must know you within a hockey capacity, e.g. Head Coach.



***I do not reside in the UK but I am coming to the UK just to do my coaching qualifications. Do I need an OCR?***

Yes, you will be required to provide an OCR and the name of two professional referees to support your application.

***What happens after the overseas vetting is complete?***

The applicant receives a letter confirming the OCR has been accepted by EH.

## **EH Safeguarding Team**

Safeguarding Inbox: [safeguarding@englandhockey.co.uk](mailto:safeguarding@englandhockey.co.uk)

01628 897516

## ***Alison Hogg***

Ethics and Welfare Manager

[alison.hogg@englandhockey.co.uk](mailto:alison.hogg@englandhockey.co.uk)

01628 897500

## ***England Hockey***

Bisham Abbey National Sports Centre Marlow

Bucks SL7 1RR

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