

# GAME MANAGEMENT SYSTEM (GMS)

EHO Members

User Guide for Individuals wishing to undertake  
appointments from Area Branch Level








ENGLAND  
HOCKEY


# What this guide covers


1. How to enter your availability
2. How to see your Past & Future appointments
3. How to claim expenses for your appointments




# The Home Screen



TicketsShopGB HockeyJobs*Vitality*

**ENGLAND  
HOCKEY** OFFICIATING MANAGEMENT SYSTEM

powered by  
  
Whos The Umpire®

DD Dave DUMMY ElworthyLogoutClear CookiesArchive☐

Home

Support Hub

InEx

Contacts

Contact Availability

Fixtures

Appointments

Competitions

Comp Entrants

Clubs

Teams

Venues

Submit expenses

Logout

To view your profile, click your name above left

# Why is this section important?

- For EHO Gold & Silver members, you are eligible to receive appointments to officiate matches from your Area Branch of the EHO
- You can indicate your availability to your Area Branch Appointers, indicating your willingness to receive appointments
- You can claim reasonable travel expenses for any appointment you undertake

# To enter your Availability

Click on your initials to  
bring up the menu

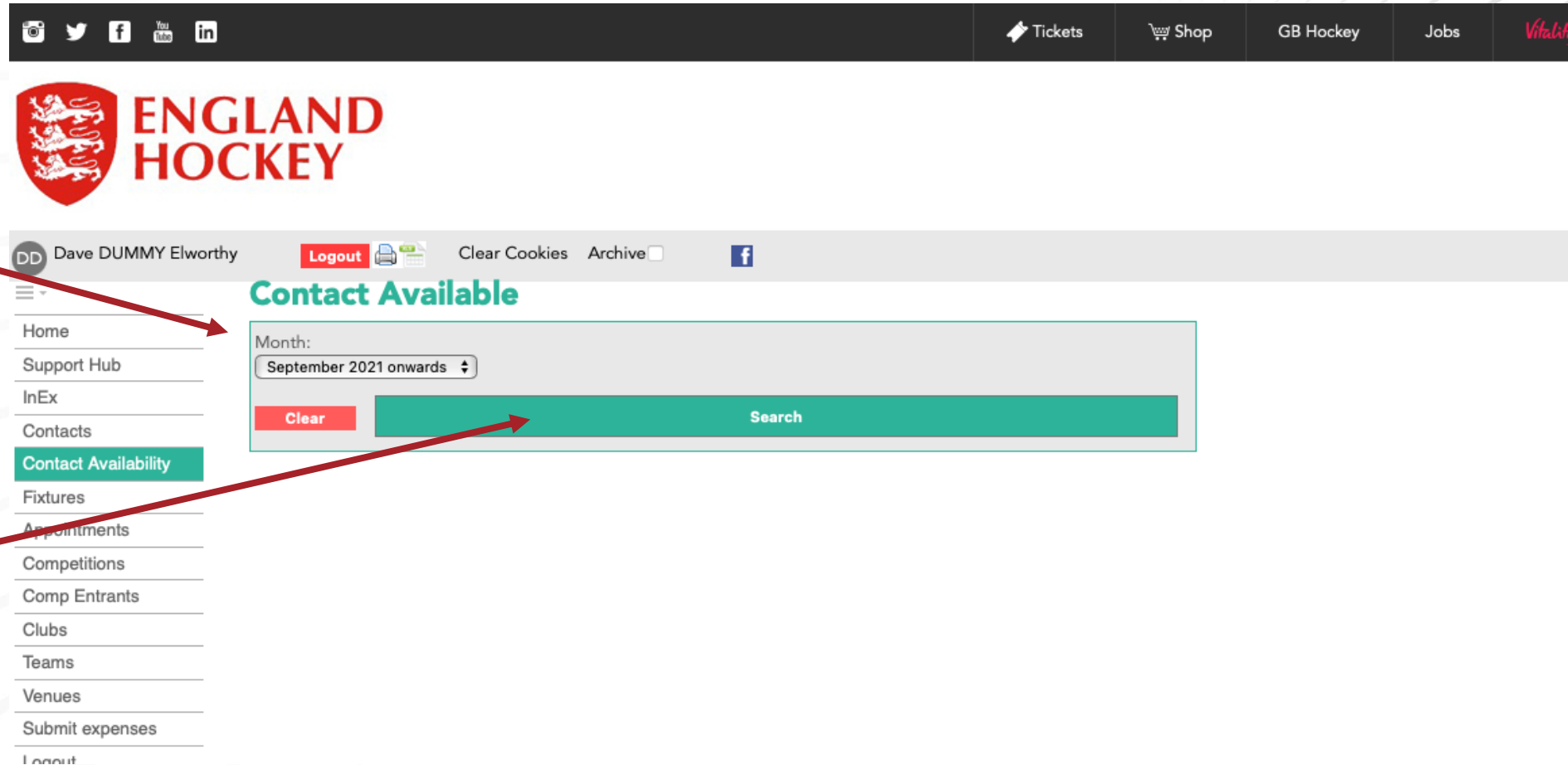
The screenshot displays the England Hockey Officiating Management System interface. At the top, there is a navigation bar with links for Tickets, Shop, GB Hockey, Jobs, and Vitality. Below this, the England Hockey logo and the text "OFFICIATING MANAGEMENT SYSTEM" are visible. The user profile for Dave DUMMY Elworthy is shown, with a dropdown menu open. The menu options are: Support Hub, My Profile, My Appointments, My Calendars (highlighted with a red arrow), Support Log, and Logout. Below the menu, there are links for Comp Entrants, Clubs, Teams, Venues, Submit expenses, and Logout. The page is powered by Whos The Umpire.

Click on My Calendars

# To enter your Availability

Select which months you want to enter your availability for

Press Search





The screenshot shows the England Hockey website interface. At the top, there is a dark navigation bar with social media icons (Instagram, Twitter, Facebook, YouTube, LinkedIn) on the left and links for Tickets, Shop, GB Hockey, Jobs, and Vitality on the right. Below this is the England Hockey logo, featuring a red shield with a white lion and the text 'ENGLAND HOCKEY' in red. The main content area has a light gray header with a user profile 'DD Dave DUMMY Elworthy', a red 'Logout' button, and links for 'Clear Cookies' and 'Archive'. A sidebar menu on the left lists various options: Home, Support Hub, InEx, Contacts, Contact Availability (highlighted in green), Fixtures, Appointments, Competitions, Comp Entrants, Clubs, Teams, Venues, Submit expenses, and Logout. The main content area displays the 'Contact Available' form, which includes a 'Month:' dropdown menu currently set to 'September 2021 onwards', a red 'Clear' button, and a large green 'Search' button. Two red arrows are overlaid on the image: one points from the text 'Select which months you want to enter your availability for' to the 'Month:' dropdown, and the other points from the text 'Press Search' to the green 'Search' button.

# To enter your Availability

Click the edit button

2021  
10



Oct 2021 

Main Calendar +

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 X Competitions	2 X Competitions
3 X Competitions	4 X	5 X	6 X Competitions	7 X	8 X	9 X Competitions
10 X Competitions	11 X Competitions	12 X	13 X	14 X	15 X	16 X Competitions
17 X Competitions	18 X	19 X	20 X	21 X	22 X Competitions	23 X Competitions
24 X Competitions	25 X	26 X	27 X	28 X	29 X	30 X Competitions
31 X						

# To enter your Availability

## Contact Available - Amend



Official [DUMMY ELWORTHY, Dave](#) - Oct 2021

Association All

To change each day  
of that month in one  
go



Sun	Mon	Tue	Wed	Thu	Fri	Sat	
<input type="button" value="Change All"/>	<input type="button" value="Change All"/>	<input type="button" value="Change All"/>	<input type="button" value="Change All"/>	<input type="button" value="Change All"/>	<input type="button" value="Change All"/>	<input type="button" value="Change All"/>	<input type="button" value="Change All"/>
					1 <input type="checkbox"/>	2 <input type="checkbox"/>	<input type="button" value="Change All"/>
3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>	7 <input type="checkbox"/>	8 <input type="checkbox"/>	9 <input type="checkbox"/>	<input type="button" value="Change All"/>
10 <input type="checkbox"/>	11 <input type="checkbox"/>	12 <input type="checkbox"/>	13 <input type="checkbox"/>	14 <input type="checkbox"/>	15 <input type="checkbox"/>	16 <input type="checkbox"/>	<input type="button" value="Change All"/>

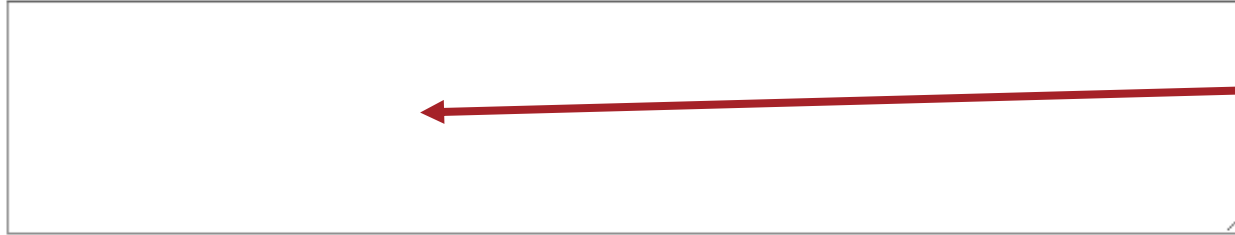
You can tick your  
availability per day  
here





# To enter your Availability

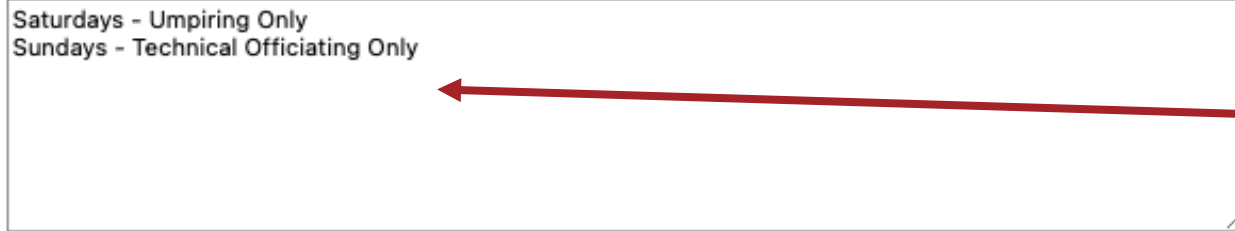
Notes for Oct 2021



Any specific notes for the appointers in relation to your availability for the month goes here

General availability notes

Saturdays - Umpiring Only  
Sundays - Technical Officiating Only



Any notes around your availability for ALL months can go in here.

Save

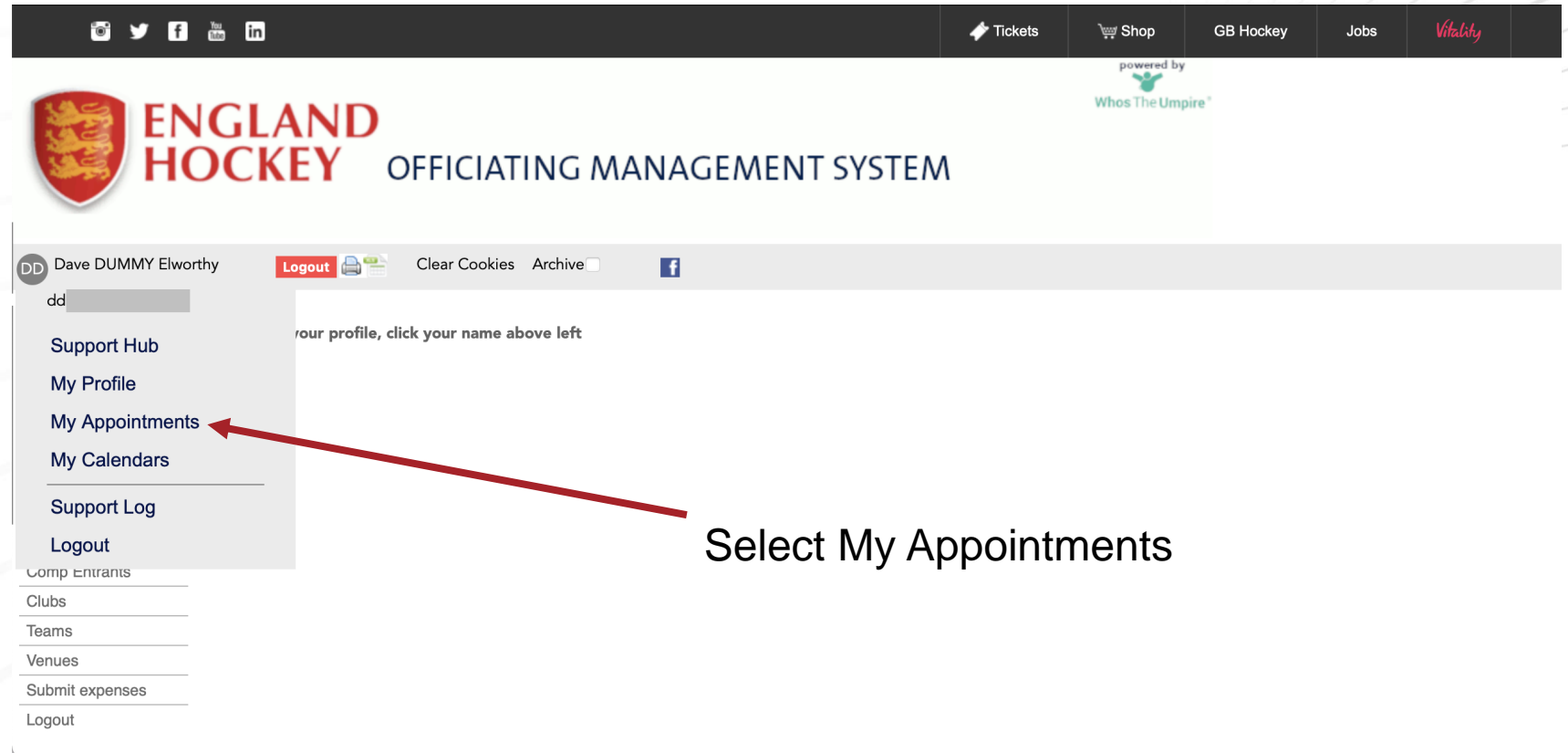
Reset

Discard

Then press save so the appointers can now see your availability

# To view upcoming Appointments

Click on your initials to  
bring up the menu



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DD Dave DUMMY Elworthy Logout Clear Cookies Archive

dd

our profile, click your name above left

- Support Hub
- My Profile
- My Appointments
- My Calendars
- Support Log
- Logout

Comp Entrants

Clubs

Teams

Venues

Submit expenses

Logout

Select My Appointments

# To view upcoming Appointments







Enter Date Range and press Search to bring up all your upcoming / previous appointments



DD Dave DUMMY Elworthy Logout Clear Cookies Archive

## Appointments - View

From date: (Clear) 01-08-2021 Month: All months Show others: Show events: To date: (Clear) 31-08-2021 Contact type: All contact types Association: All associations Unconfirmed appointments Only: Search

Date	Action	Time	Level	Competition/Event	Home Team	Away Team	Official/Role	Status	Reports	Expenses
16-08-2021	 	00:00	0	U18 Schools Tier 4	TBA1 Ladies (Venue: Bisham Abbey National Sports Centre)	TBC 1 Female	DUMMY ELWORTHY, Dave (Umpire - Outdoor)	✓		0.00 <a href="#">Edit</a>
18-08-2021	 	12:00	2	East Investec Women's Tier 1 Championships	TBA1 Ladies (Venue: Bisham Abbey National Sports Centre)	TBA2 Ladies	DUMMY ELWORTHY, Dave (Umpire - Outdoor)	✓		£45.00
20-08-2021	 	00:00	0	U18 Schools Tier 4	TBA1 Ladies (Venue: Bisham Abbey National Sports Centre)	TBC 1 Female	DUMMY ELWORTHY, Dave (Umpire - Outdoor)	✓		0.00 <a href="#">Edit</a>

Number of rows output 3

Click on the “edit” button here to enter your expenses

# To enter post match reports

Enter Date Range and press Search to bring up all your upcoming / previous appointments

Logout Clear Cookies Archive

## Appointments - View

From date: Team:  Month:  Contact: (All)(Me)  Show others: ☐ Show events: ☐

To date: Competition:  Contact type:  Association:  Level:  Unconfirmed appointments Only: ☐



Date	Action	Time	Level	Competition/Event	Home Team	Away Team	Official/Role	Status	Reports	Expenses
16-08-2021		00:00	0	U18 Schools Tier 4	TBA1 Ladies (Venue: Bisham Abbey National Sports Centre)	TBC 1 Female	DUMMY ELWORTHY, Dave (Umpire - Outdoor)	✓		£50.00 <a href="#">Edit</a>
18-08-2021		12:00	2	East Investec Women's Tier 1 Championships	TBA1 Ladies (Venue: Bisham Abbey National Sports Centre)	TBA2 Ladies	DUMMY ELWORTHY, Dave (Umpire - Outdoor)	✓		£45.00
20-08-2021		00:00	0	U18 Schools Tier 4	TBA1 Ladies (Venue: Bisham Abbey National Sports Centre)	TBC 1 Female	DUMMY ELWORTHY, Dave (Umpire - Outdoor)	✓		0.00 <a href="#">Edit</a>

Click on the icon here to enter your post match reports.

If it shows a Green Tick, it shows this has been completed and saved

# To enter your expenses



DD Dave DUMMY Elworthy Logout Clear Cookies Archive

### Appointments - View

From date: (Clear) Month: All months Show others: Show events:  
To date: (Clear) Contact type: All contact types Association: All associations Unconfirmed appointments Only:  
Clear Search

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Number of rows output 3

For matches that have passed, you can now enter your expenses

Click on the "edit" button here to enter your expenses



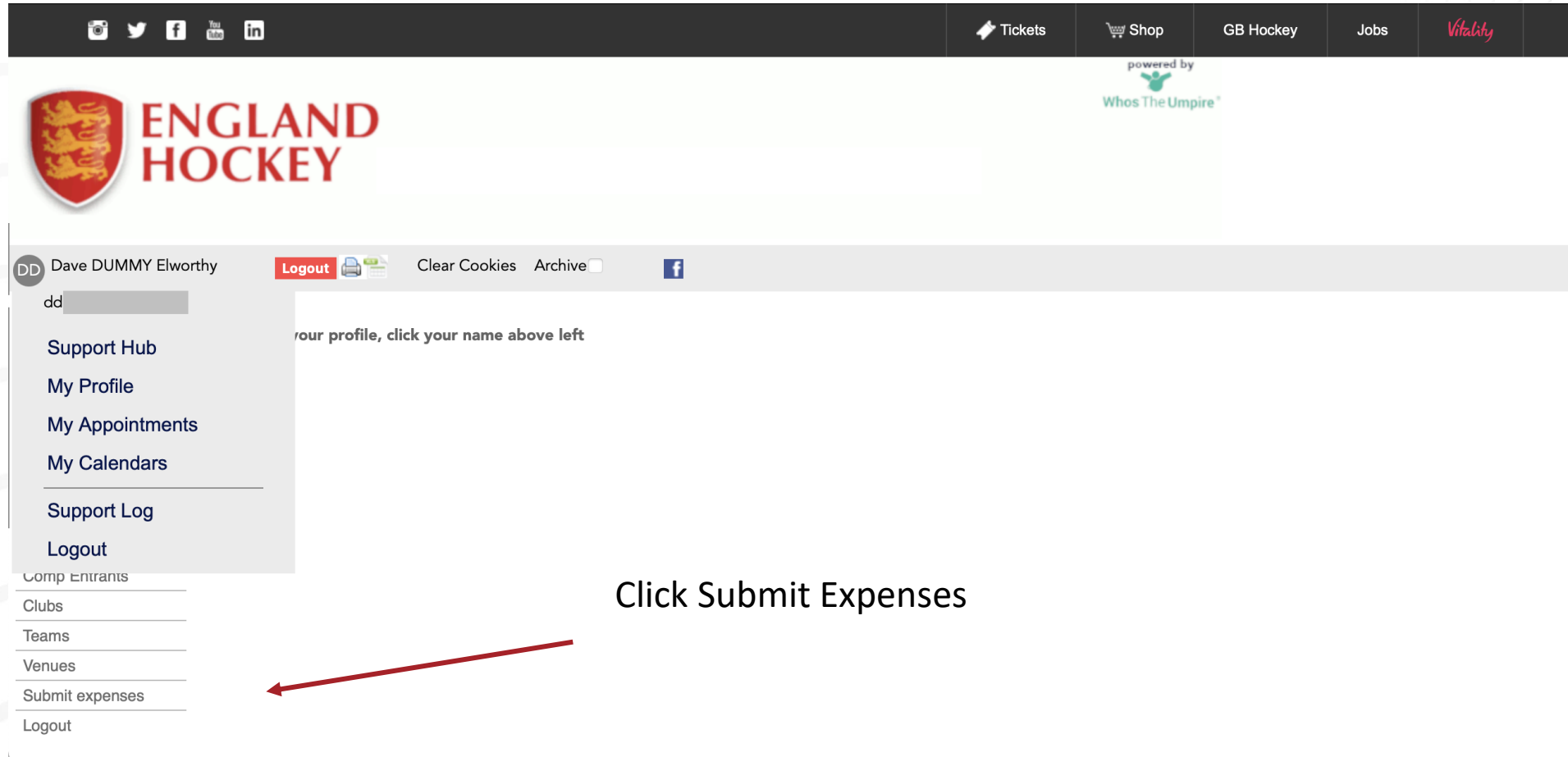
A calculated mileage will appear here, however you can overwrite if you had to take a detour / travel from pitch to club house, etc.

If on Public Transport,  
please delete mileage and  
use “Other expenses” to  
claim your travel fares.

This will be set to your  
Appointing EHO Area  
Branch for this match



# To claim your expenses



The screenshot shows the England Hockey website. At the top, there is a dark navigation bar with social media icons (Instagram, Twitter, Facebook, YouTube, LinkedIn) on the left and links for Tickets, Shop, GB Hockey, Jobs, and Vitality on the right. Below this is a large banner featuring the England Hockey crest and the text "ENGLAND HOCKEY". To the right of the banner, it says "powered by Whos The Umpire". Below the banner, there is a user profile section for "Dave DUMMY Elworthy" with a "Logout" button and links for "Clear Cookies" and "Archive". A dropdown menu is open, showing options: "Support Hub", "My Profile", "My Appointments", "My Calendars", "Support Log", "Logout", "Comp Entrants", "Clubs", "Teams", "Venues", "Submit expenses", and "Logout". A red arrow points to the "Submit expenses" option. To the right of the arrow, the text "Click Submit Expenses" is displayed.

DD Dave DUMMY Elworthy Logout Clear Cookies Archive

dd

your profile, click your name above left

- Support Hub
- My Profile
- My Appointments
- My Calendars
- Support Log
- Logout
- Comp Entrants
- Clubs
- Teams
- Venues
- Submit expenses
- Logout

Click Submit Expenses



DD Dave DUMMY Elworthy

[Logout](#)



[Clear Cookies](#) [Archive](#) ☐



[Home](#)

[Support Hub](#)

[InEx](#)

[Memberships](#)

[Contacts](#)

[Contact Availability](#)

[Subscriptions](#)

[Accreditations](#)

[Contacts Notes](#)

[Contact Levels](#)

[Contacts Fitness](#)

[Contacts Loyalties](#)

[Contacts Roles](#)

[Fixtures](#)

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[Send Notifications](#)

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[Comp Entrants](#)

[Appointments Req](#)

[Competition Times](#)

[Competition Fees](#)

[Clubs](#)

[Teams](#)

[Team contacts](#)

## Expenses claim

Your previous claims (Click date to view):

[20-08-2021](#): 219 (England Hockey - ERHUA)

All unclaimed appointments (if any) for England Hockey - South East up to 17-09-2021 are shown below. Please check carefully to ensure they are accurate as changes cannot be made after submission.

Restrict claim up to date:  [Restrict...](#)

Official: **DUMMY ELWORTHY, Dave**. 1 Appointment on this Expenses Claim Date 16-08-2021.

Date	Home	Away	Distance	Quickest	Rate	Fuel	Other	Total	Not claiming	Claiming
<a href="#">16-08-2021</a>	TBA1 Ladies	TBC 1 Female	0.0		0.000	£0.00	£0	£50.00	£0.00	<input type="checkbox"/>
Totals						£0.00	£0.00	£50.00	£0.00	
Donation to Association								<input type="text" value="£ 0.00"/>		

By submitting this claim I am confirming that this is a true record of my expenses incurred in attending the above games and that I am entitled to make such a claim.

[Submit...](#)

Tick the box to claim  
& Press Submit.



# Thank You

More information is available here:  
[www.englandhockey.co.uk/deliver/gms](http://www.englandhockey.co.uk/deliver/gms)