

Player Pathway System User Guide for players and parents



I am a Player

I can see....

- A summary of my profile
- Which centres I have been nominated for
- What squads I have been part of
- All my feedback
- My player pathway contacts

I can update my......

- Photo
- profile
- login details
- medical records
- guardians information

I can add.....

- documents
- omissions
- development records



Contents

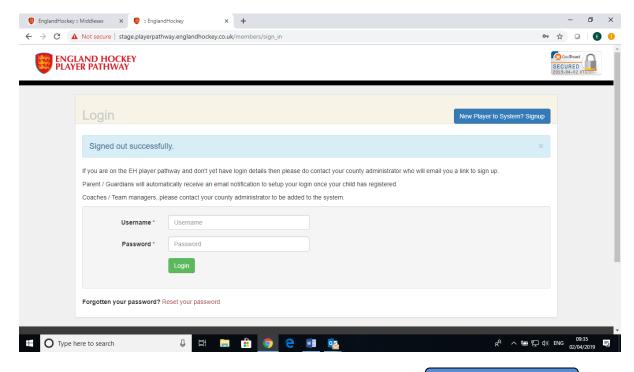
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Setting up your profile and signing in

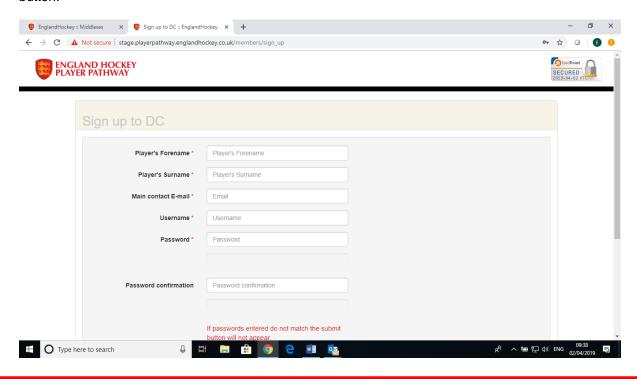
Players will register directly on the system www.playerpathway.englandhockey.co.uk

Players not already registered on the system



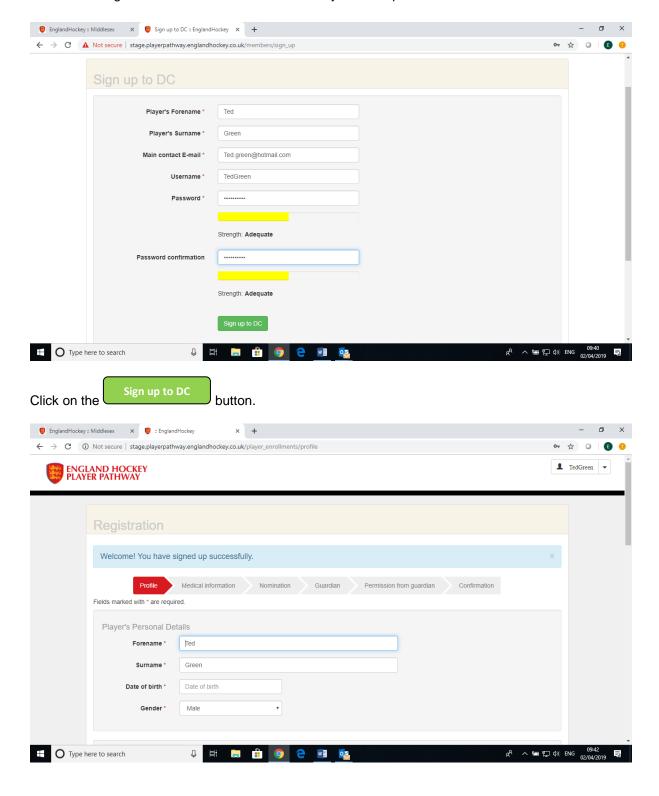
Players who are not yet registered on the system should click on the button.

New Player to System?

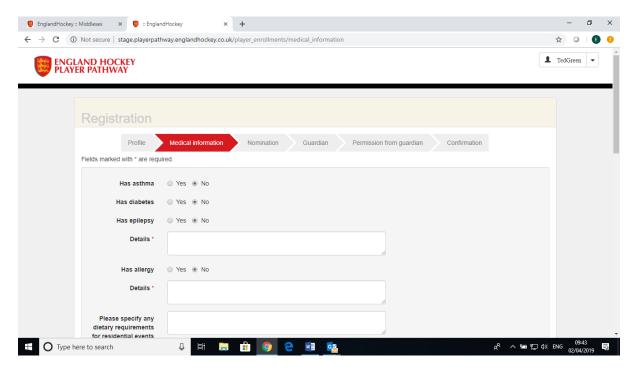




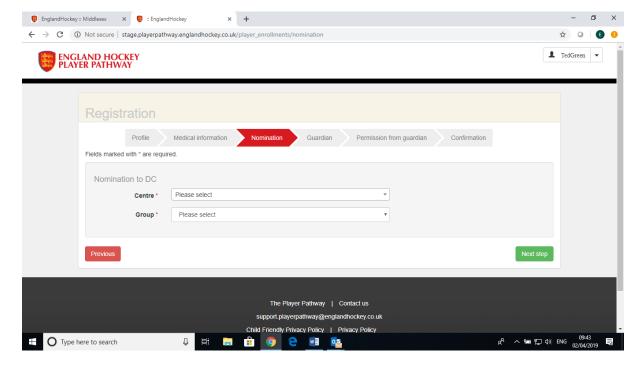
Enter the details. The username and password you create here is how you and your guardian will access the online system after registration has been completed. Passwords must be a minimum of 7 characters long and contain one number and one symbol or special character.





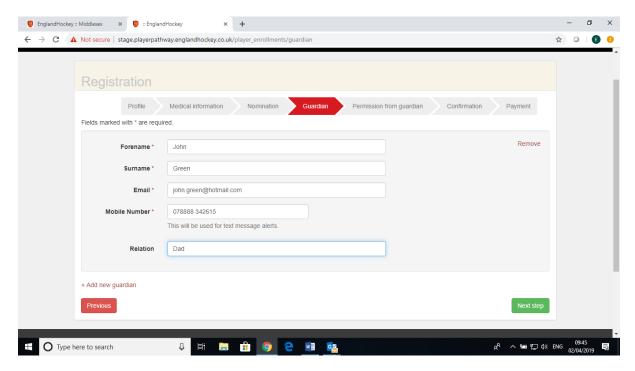


It is important that you enter all relevant medical details and keep this up to date. Your coaches and team managers will then have access to this information if they need it.

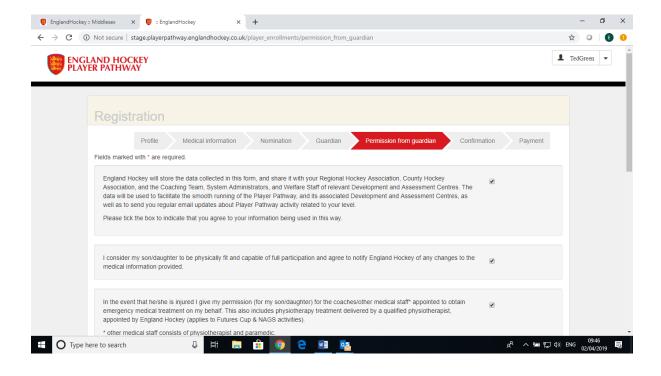


Use the drop-down menus to select the correct Development Centre.



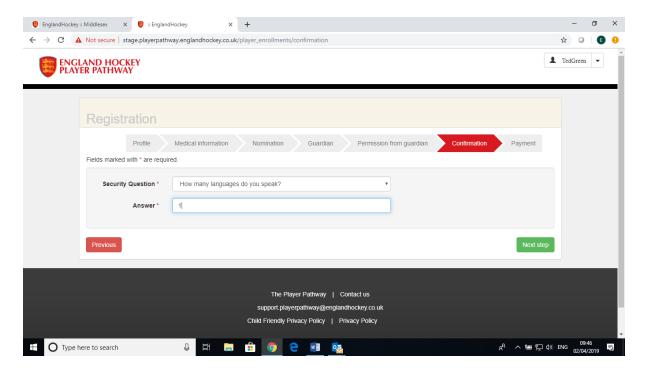


It is a requirement that a guardian is registered for all players. All communication with the player will also be sent to the guardian email. If you wish to add multiple guardians you can do this by editing your profile once you have registered. All guardians will receive communications. Mobile number is required for text messaging.





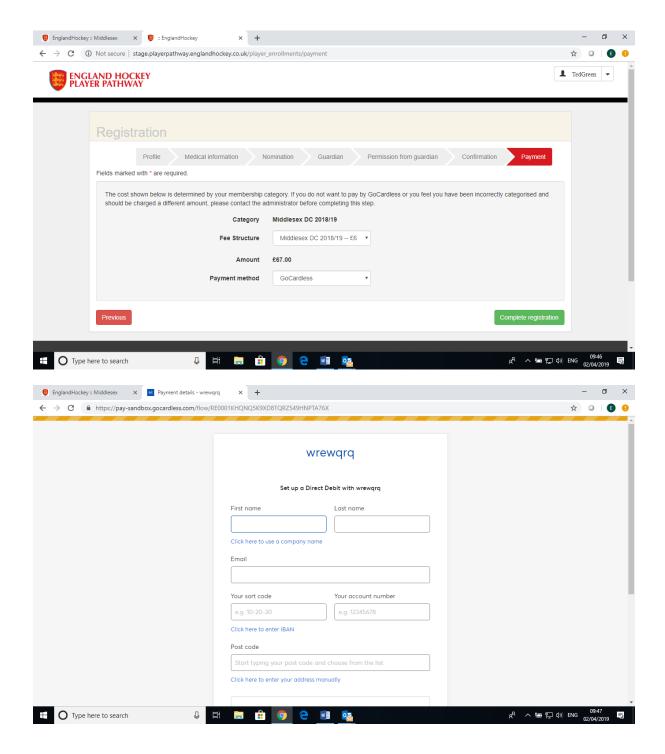
Your guardian is required to give permission for various aspects of player pathway activity. If you do not wish to give permission, then you will need to contact your administrator. There is an optional permission for your guardians to receive marketing emails from England Hockey.



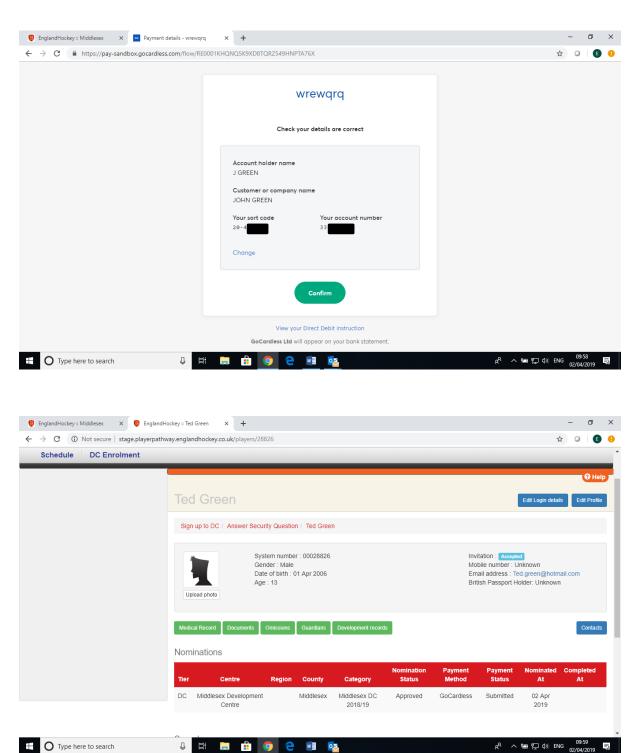
Choose your security question and enter the answer. This field is case sensitive, and you will need to remember it every time you log into the system

If your provider is using the automated payment facility the payment screen will appear.











The main contact email and all registered guardians will receive an email saying:

Hi Ted Green,

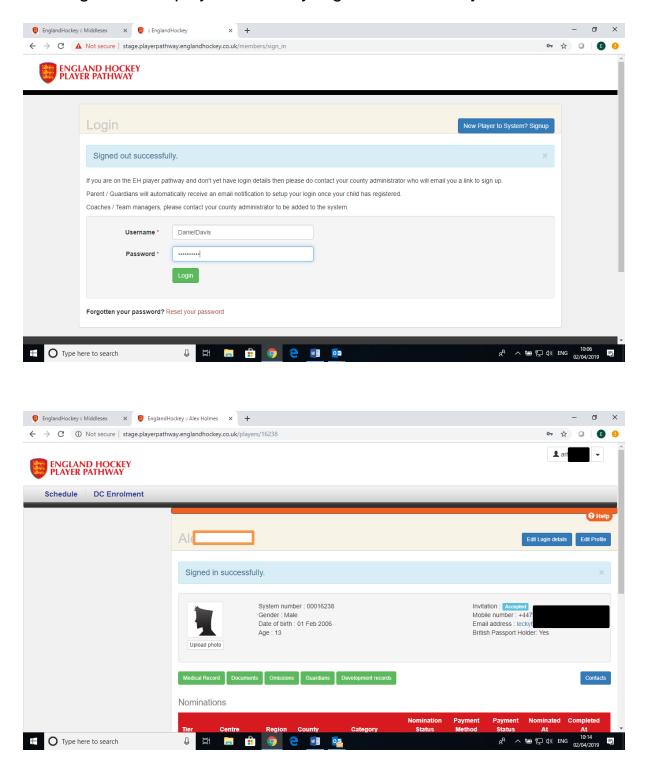
Thank you for completing your registration for the England Hockey Player Pathway System. You are now successfully registered on the system.

Thanks

Player Pathway Team



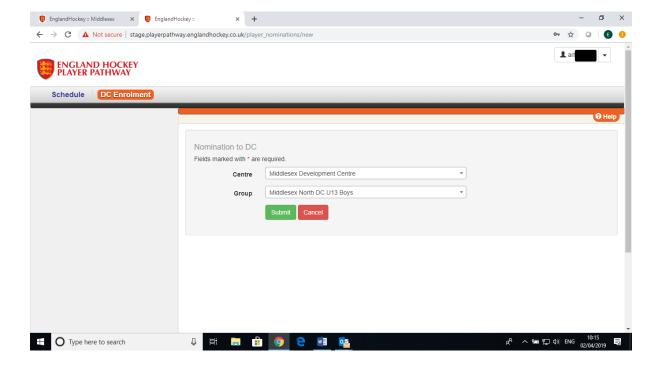
DC Registration if player is already registered on the system

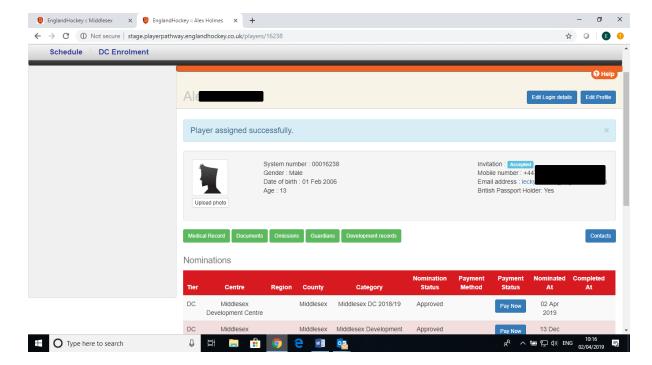


Click on DC Enrolment on the tool bar.

Choose the activity you wish to register for from the drop-down menus.

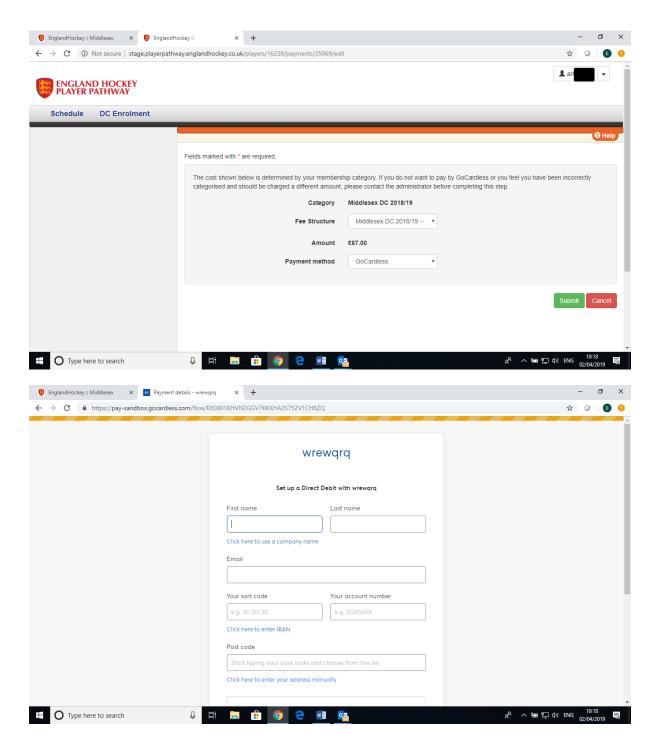




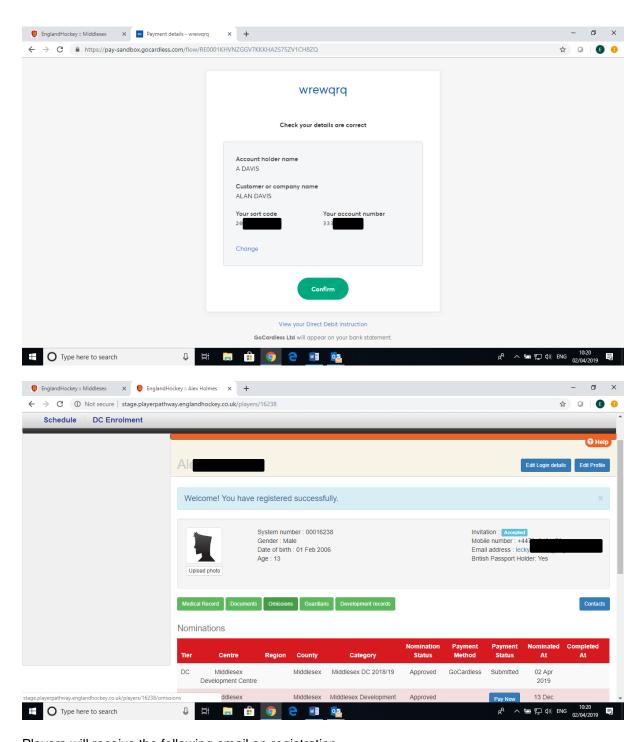


If your provider is using the automated payment you should click on button to complete payment.









Players will receive the following email on registration.

Hi Alex Homes,

You have been assigned to Middlesex North DC U13 Boys at Middlesex Development Centre. Please ensure your profile information is up to date.

Please complete the payment for nomination by following steps:



- 1. Login to England Hockey Player Pathway using the username and password.
- 2. Click "Pay Now" for the nomination for which you want to complete Payment.

Please click the following link to to Login..

Click Here To Login!

Thanks

Jua

Players will receive the following email when payment has been completed or if Gocardless option is not being used.

Hi A

Thank you for completing your registration for the England Hockey Player Pathway System. You are now successfully registered on the system.

Thanks

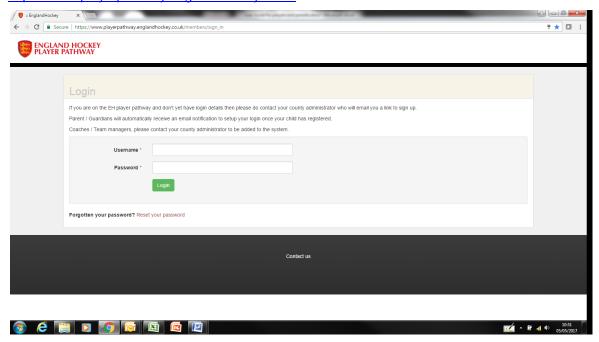
Player Pathway Team



Your profile

Your profile is available to be seen by you and your guardians, your coach, your team manager if you have one and your centre administrator.

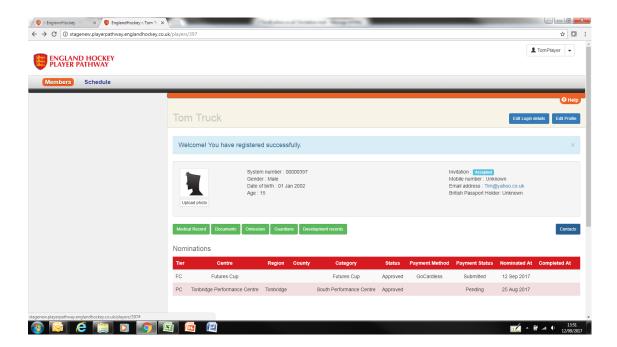
Once registration is completed you will be able to sign on to the system here https://www.playerpathway.englandhockey.co.uk



If you have forgotten your password use the 'Reset your password' function. If you require further support use the 'Contact us' function.

Once you have signed in you will be able to see your profile summary.





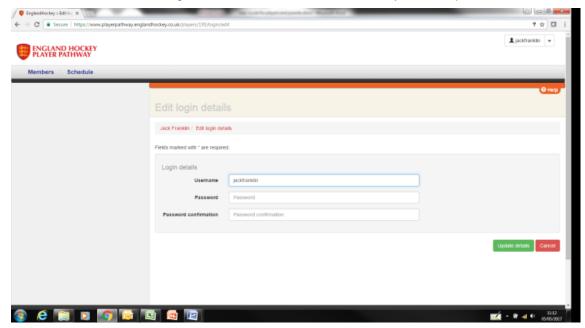
There are help tabs on every screen on the system which can offer further guidance.

You can see a summary of your profile including the status of your current tier and centre your previous squad assignments and your development records.



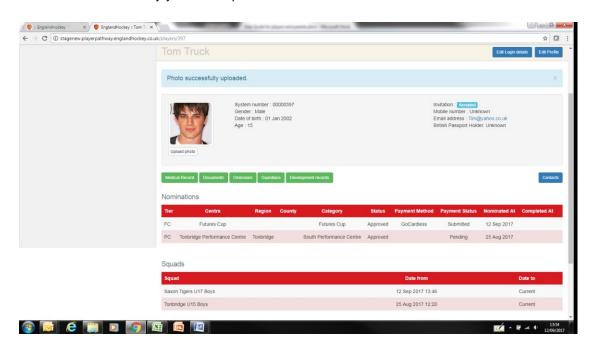
Changing your password

You can change your password using the Edit login details button. Passwords must be a minimum of 7 characters long and contain one number and one symbol or special character.



Your photo

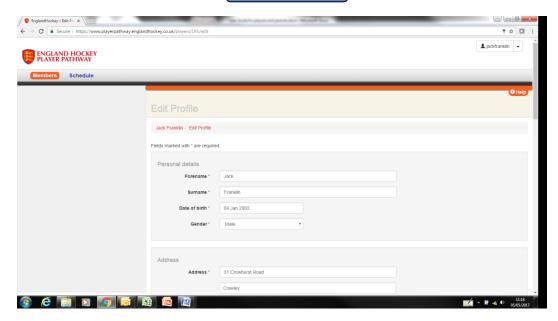
It is important to keep an up to date head and shoulders photo on your profile. This helps coaches and observers to identify you on the pitch.





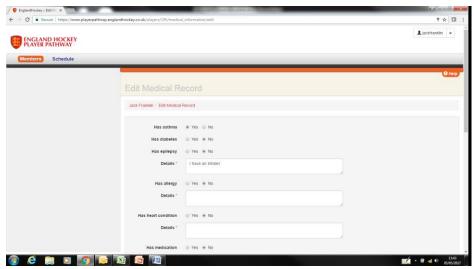
To upload your photo click on the Upload photo button. This will enable you to load a file that is stored on your device. You can crop the photo if you need to.

You can edit your profile using the Edit Profile button.



After making your changes use the Update Profile button to save them.

Your medical record



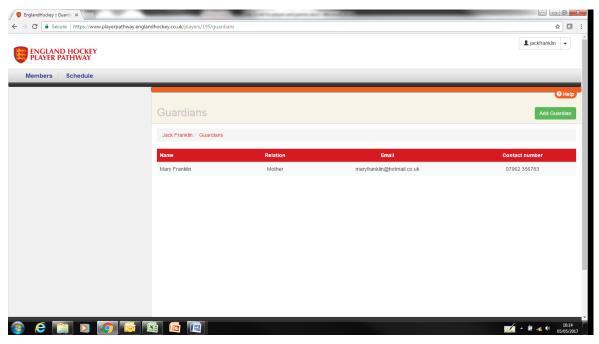
It is important you keep the medical record on your profile up to date. To update your medical details

click on the Medical record button. After making your changes use the

button to save them.

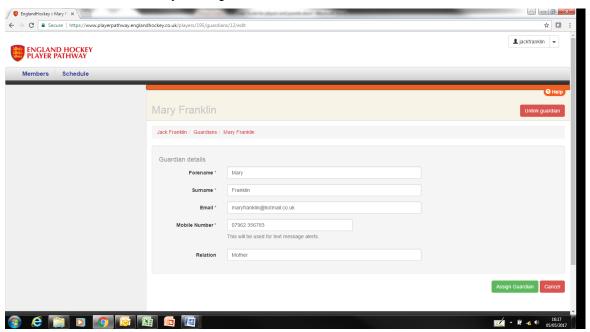


Your Guardians information



You must have details of at least one guardian on your player profile and this will be a mandatory field when you register. However, you can register multiple guardians against your profile. All guardians attached to you will receive any communication that is sent via the Player Pathway System.

To amend guardian details or to unlink them, begin by going to your profile page then clicking the "Guardian" button followed by clicking the name on the list.



Change the details as required and then click on the

Assign Guardian button to save them.



To unlink a guardian click on the

Unlink guardian

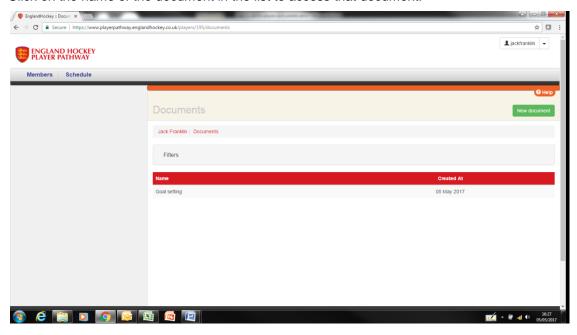
button and then confirm.

Your Documents

Any document file can be loaded up to your profile. You could use this function to save work for the education programme, training programmes or Individual Development Plans.

Click on the Documents button on your profile page to see a list of the documents held on your profile.

Click on the name of the document in the list to access that document.

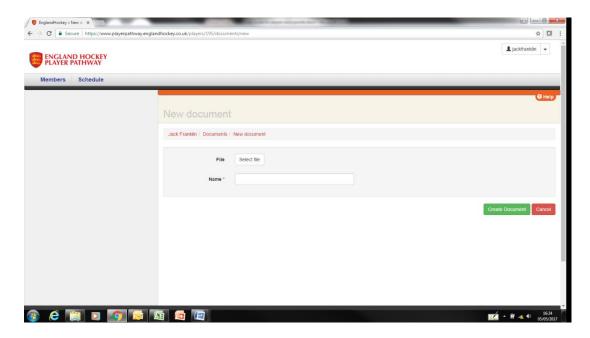


To create a new document, click on the

New document

button.



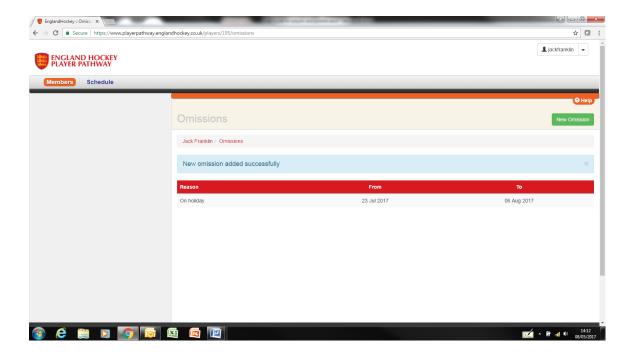


Click on the 'select file' button to select a file loaded on your current device. Enter a name in the name field and click on the Create document button to upload it to your profile.

Your omissions

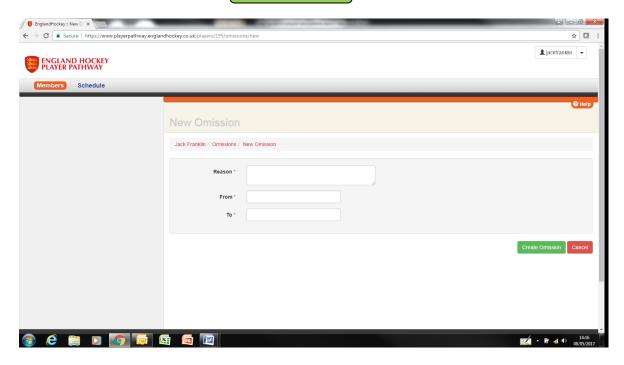
This is where you can post on the system when you are unavailable to attend events e.g. you are on holiday or you are injured.

Click on the omissions button on your profile page to see any posted.



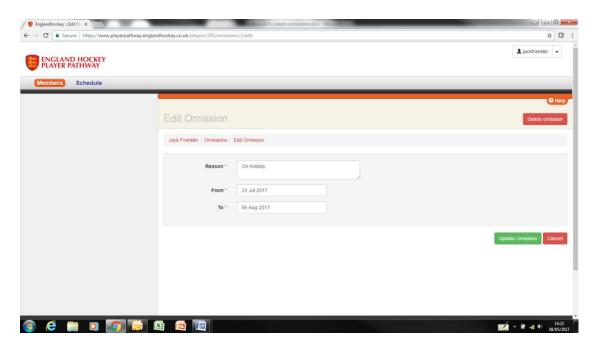


To add a new omission click on the New Omission button.



Enter the reason for your absence and then the 'from' and 'to' dates. Save the information by clicking on the Create Omission button. If the coach tries to select you for a match or training on these dates you will be shown as unavailable.

To update or delete an omission click on the required omission on the list.





Change the details as required and then click on the

Update Omission

button to save them.

To delete an omission, click on the

Delete omission

button and confirm.

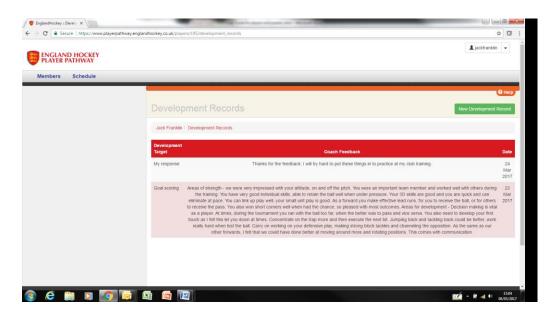
Your development records

Development records will be added by your coach and by you to support your progress. Written feedback will be given at times, but this should not be the only way you receive feedback on your progress and what you can do to improve further. Once a development record has been added by your coach it cannot be changed but you can add your own record in response if you wish.

To see your development records click on the

Development records

button.



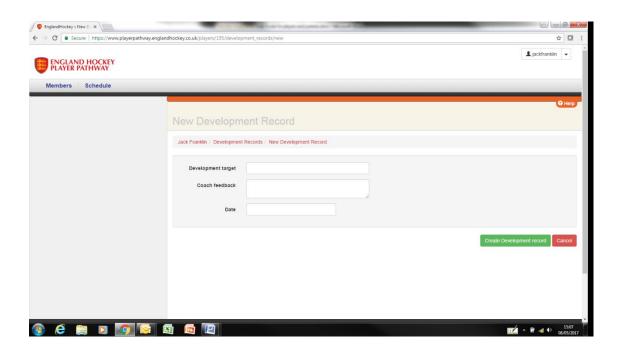
You cannot change a development record once added but you can add your own ones perhaps as a comment in response to your coaches feedback.

To add a new development record, click on the

New Development Record

button.





Fill in the development target and the coach feedback fields. These are free format fields. Select a date that you want the development record to be recorded against.

Click on the Create Development Record button to save the record.